



VIT
Vellore Institute of Technology
(Deemed to be University) under section 3 of UCA Act 1992

Online
Learning Institute

Centre for Internal Quality Assurance (CIQA)

CIQA held on 28/08/2026, at 11:00 AM, in Main Building Board Room

Programme Schedule:

11.00 – 11.03 am	Welcome address by Dr. Mohan K , Deputy Director, VITOL
11.03 – 11.10 am	Introductory Remarks by Dr. V. S. Kanchana Bhaaskaran , Vice Chancellor, VIT and Chairperson CIQA
11.10 – 11.15 am	Address by Dr. Partha Sharathi Mallick , Pro-Vice Chancellor, Vellore Campus
11.15 – 11.45 am	CIQA report presentation by Dr. V Rhymend Uthariaraj – Director, VITOL 1. Confirmation of last CIQA Minutes of Meeting 2. Action taken status of last CIQA meeting suggestions 3. Discussion upon the following points: Dr. Mohan K, Deputy Director, VITOL a. Programme-wise Result Analysis ((Winter 24-25, Fall 25-26) b. Feedback Analysis c. Examination Reform d. About Elective Baskets (MBA/MCA) 4. Any other items with the permission of Chairperson
11.45 to 12.00 noon	Recommendations for improvement
12.00 noon	Vote of thanks by Dr. Prasantha Kumar N S , Assistant Director, VITOL

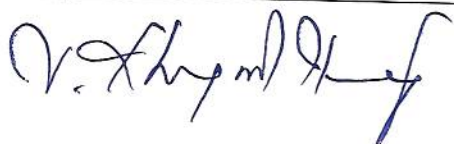
V. Rhymend Uthariaraj

Agenda:

1. Confirmation of last CIQA Minutes of Meeting
2. Action taken status of last CIQA meeting suggestions
3. Discussion upon the following points:
 - Programme-wise Result Analysis ((Winter 24-25, Fall 25-26)
 - Feedback Analysis
 - Examination Reform
 - About Elective Baskets (MBA/MCA)
4. Any other items with the permission of Chairperson

Committee Members:

S.No	Names	Designation	Nomination
1	Dr.V.S. Kanchana Bhaaskaran	Vice Chancellor, VIT	Chairman
2	Dr. Mary Cherian	Dean, VITBS	Member
3	Dr. Daphne Lopez	Dean, SCORE	Member
4	Dr. Karthikeyan K	Dean, SAS	Member
5	Dr. M. Rajesh	Head of the Department, MBA(Online)	Member
6	Dr. M. Pounambal	Head of the Department, MCA(Online)	Member
7	Dr. B S R V Prasad	Head of the Department, M.Sc Data Science (Online)	Member
8	Dr. Hansa Lysander Manohar	Former Professor and Deputy Director (CDE), Anna University, Chennai.	External Experts
9	Dr. P. Malliga	Professor, Head Dept. of Education Media and Technology, NITTTR, Chennai	External Experts
10	Dr. Partha Sharathi Mallick	Pro-Vice Chancellor, VIT Vellore	Member
11	Dr. K. Mohan	Deputy Director, VITOL	Member
12	Dr. S. Sivabalan	Controller of Examinations(COE), VIT Vellore	Member
13	Dr. Ramanujam R	Deputy Director, RAAC, VIT	Member
14	Mr. Baskar S	Chief Finance Officer(CFO), VIT	Member
15	Dr. V. Rhymend Uthariaraj	Director, VITOL	Member Secretary



Meeting Summary:

The meeting commenced with a welcome address by Dr. Mohan K, Deputy Director, VITOL, followed by the introductory remarks of **Dr. V. S. Kanchana Bhaaskaran, Vice Chancellor, VIT** and Chairperson, CIQA. The Vice Chancellor commended the efforts of the VITOL team and appreciated the recent initiative to launch the M.Sc. Artificial Intelligence and Machine Learning (AI & ML) programme. **Dr. Partha Sharathi Mallick, Pro-Vice Chancellor, Vellore Campus**, highlighted the participation of VITOL graduates in the recently held Convocation and drew attention to the availability of the state-of-the-art studio facility at VITOL, Vellore.

The following points were discussed during the meeting:

Agenda 1 & 2: Dr. V. Rhymend Uthariaraj, Director, VITOL presented the minutes of the last CIQA meeting and the action taken status before the committee and the same has been approved.

The action taken status was presented as follows:

- The LMS dashboard was customized to enable VITOL Administrators and HoDs to periodically monitor learner progress and undertake need-based interventions.
- To improve performance in courses involving Mathematics, numerical methods, statistics, coding, and programming, additional problem-solving practice, step-by-step whiteboard explanations, challenging assignments, and tutorial sessions were introduced.
- Virtual Labs were introduced for Python and Java to provide hands-on learning experience.
- Tutorial sessions were conducted by academic and industry experts through VTALK to enhance conceptual understanding and practical skills.
- Data collected on learners absent for the Final Assessment Test (FAT) indicated last-minute health issues, travel plans, work-related commitments, and other personal reasons as the major causes.
- The weekly feedback questionnaire was expanded from 3 to 12 questions to capture comprehensive course-wise and programme-wise feedback on the teaching-learning process.
- The attendance calculation mechanism was revamped in alignment with the UGC four-quadrant framework and implemented from the Winter 2025–26 semester.
- VITOL plans to organize a two-day International Virtual Conference on “Transforming Online Education: Innovation, Policy and Practices” on 14 and 15 February 2027.

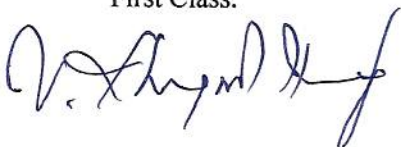
Agenda 3(a): Dr. Mohan K, Deputy Director VITOL explained Programme wise result analysis as follows:

Winter Semester 2024–25:

- **MBA (Online):** 93.094% overall pass percentage, with 84.16% of students securing First Class.
- **MCA (Online):** 81.08% overall pass percentage, with 59.44% of students securing First Class.
- **M.Sc. Data Science (Online):** 88.54% overall pass percentage, with 76.16% of students securing First Class.

Fall Semester 2025–26:

- **MBA (Online):** 93.62% overall pass percentage, with 81.67% of students securing First Class.
- **MCA (Online):** 87.44% overall pass percentage, with 69.73% of students securing First Class.
- **M.Sc. Data Science (Online):** 88.56% overall pass percentage, with 75.77% of students securing First Class.



Dr. Partha Sharathi Mallick, Pro-Vice Chancellor has advised to take a few corrective measures to improve pass percentage in the mathematics related courses.

Dr. Malliga P., External Expert, and **Dr. Karthikeyan K.**, Dean, SAS, suggested conducting a pre-survey at the time of admission to identify learners from non-Mathematics backgrounds and planning suitable bridge courses to support their learning.

Dr. Hansa Lysander, External Expert, suggested presenting the results analysis of both semesters in a single slide to facilitate a clearer understanding and comparison of performance trends.

Agenda 3(b): Dr. Mohan K, Deputy Director VITOL presented the feedback analysis as follows:

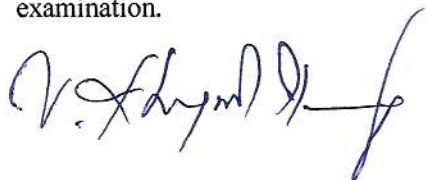
- The weekly feedback questionnaire was expanded from 3 to 12 questions to comprehensively capture all aspects of the teaching-learning process, with course-wise and programme-wise details.
- Faculty members who received feedback scores between 1 and 3 were called for discussions and advised on appropriate corrective measures. In cases where there was no improvement, a semester break was provided as per the applicable process.

Dr. Partha Sharathi Mallick, Pro-Vice Chancellor, advised that the analysis of learners' feedback be presented separately for each programme.

Agenda 3(c): Dr. Mohan K, Deputy Director VITOL presented on the examination reforms undertaken as follows:

- Learners' attendance is calculated as:
 - Live Classes – 40%
 - Recorded Video Materials – 20%
 - Quizzes – 20%
 - Reading Materials – 10%
 - Discussion Forum Participation – 10%
- Fully Digital Examination: From Fall 2025–26 onwards, the Final Assessment Test (FAT) is conducted in a fully digital format, with no paper-and-pen component.
- Reduced Assessment Marks: From Fall 2025–26 onwards, the FAT has been reduced from 100 marks to 70 marks.
- Increased Examination Centers: The number of examination centers has been progressively increased each semester to provide easier and faster access for learners:
 - Winter 2024–25: 23 centers
 - Fall 2025–26: 28 centers
 - Winter 2025–26: 31 centers
 - Fall 2026–27: 38 centers (*Proposed*)
- Multiple Examination Slots: From Winter 2026–27 onwards, there are plans to schedule the FAT for each course in more than one examination slot, providing greater flexibility and convenience for learners.

Dr. Malliga P., External Expert, has appreciated the examination reforms, especially the digital examination.



Agenda 3(d): Dr. Mohan K, Deputy Director VITOL presented on the MBA elective baskets that are offered as follows:

1. Marketing
2. Finance
3. Operations Division
4. Human Resource Management
5. Analytics Division

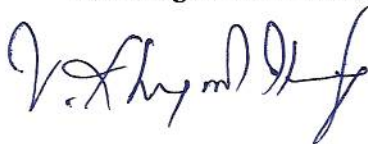
Dr. Hansa Lysander, External Expert, suggested that Supply Chain Management may be offered as a separate elective course.

Agenda 4: Any other items with the permission of Chairperson

- **Dr. P. Malliga**, External Expert, suggested that greater emphasis be placed on capacity building initiatives to enhance the overall effectiveness of the programmes.
- **Dr. Hansa Lysander Manohar**, External Expert, recommended that faculty members be provided with appropriate training in Communication Skills to further strengthen their teaching and learner engagement.
- **Dr. Partha Sharathi Mallick**, Pro-Vice Chancellor, Vellore Campus, advised the VITOL team to develop a clear timeline for the implementation of its future plans and proposed initiatives.
- **Dr. Vijayan E**, Internal Member, requested that the end-semester feedback of learners be made available to faculty members through VTOP for their review and further improvement of course delivery.

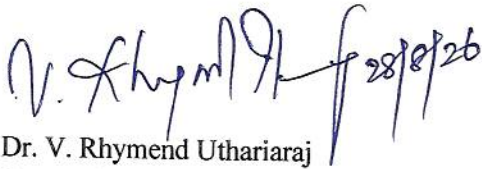
The Committee recommended the following:

1. **Bridge Course:** Design the bridge course content based on learners' requirements and schedule the sessions on days other than those allocated for synchronous classes. It was also recommended to include four tutorials covering specific topics.
2. **Rolling Weekly Quizzes:** Explore the possibility of making the rolling weekly quizzes mandatory for learners to progress further in the learning process.
3. **Faculty Development Programme:** Organise Faculty Development Programmes (FDPs) on Communication Skills, with specific focus on aspects such as voice modulation, pitch, and related delivery skills.
4. **End-Semester Feedback:** Include the end-semester feedback mechanism in VTOP Online for collecting learners' feedback.



5. **Capacity building initiative:** Empower content developers and course coordinators to improve course delivery.
6. **Future Plans:** Timeline to be prepared for the future plans and the proposed initiatives.

The meeting concluded with a Vote of thanks by **Dr. Prasantha Kumar N S**, Assistant Director, VITOL.



Dr. V. Rhymend Uthariaraj
Director, VIT Online Learning
Member Secretary, CIQA

Dr. Rhymend Uthariaraj.V
Director - VITOL Institute
Vellore Institute of Technology
(Deemed to be University under section 3 of the UGC Act, 1956)
Vellore – 632 014, India



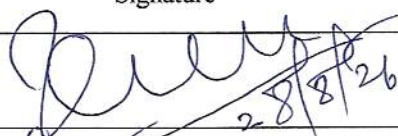
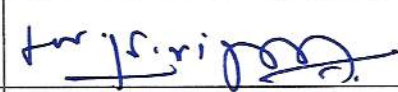
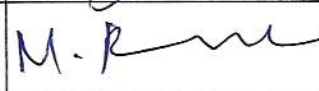
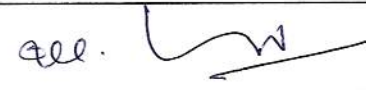
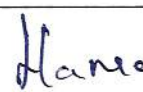
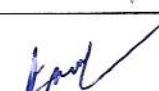
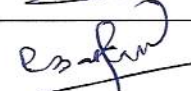
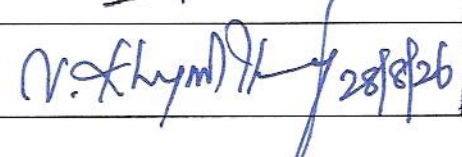
Dr. V.S. Kanchana Bhaaskaran
Vice Chancellor, VIT
Chairman, CIQA

Dr. V.S. Kanchana Bhaaskaran
Vice Chancellor
Vellore Institute of Technology (VIT)
Vellore – 632 014, Tamil Nadu, India



Centre for Internal Quality Assurance (CIQA)

CIQA held on 28/08/2026, at 11:00 AM, in Main Building Board Room

S.No	Names	Designation	Signature
1	Dr. V.S. Kanchana Bhaaskaran	Vice Chancellor, VIT	
2	Dr. Mary Cherian <i>Dr. D. S. Jayaraj</i>	<i>for</i> Dean, VITBS	
3	Dr. Daphne Lopez <i>Dr. Vijayan E</i>	Dean, SCORE	
4	Dr. Karthikeyan K	Dean, SAS	
5	Dr. M. Rajesh	Head of the Department, MBA(Online)	
6	Dr. M. Pounambal	Head of the Department, MCA(Online)	
7	Dr. Sri Rama Vara Prasad Bhuvanagiri <i>Dr. Ichadur Bhuvanagiri</i>	Head of the Department, M.Sc Data Science (Online)	
8	Dr. Hansa Lysander Manohar	Former Professor and Deputy Director (CDE), Anna University, Chennai.	
9	Dr. P. Malliga	Professor, Head Dept. of Education Media and Technology, NITTTR, Chennai	<i>Attended on-line mode</i>
10	Dr. Partha Sharathi Mallick	Pro-Vice Chancellor, VIT Vellore	
11	Dr. K. Mohan	Deputy Director, VITOL	
12	Dr. S. Sivabalan	Controller of Examinations(COE), VIT Vellore	
13	Dr. Ramanujam R	Deputy Director, RAAC, VIT	
14	Mr. Baskar S	Chief Finance Officer(CFO), VIT	
15	Dr. V. Rhymend Uthariaraj	Director, VITOL	



VITOL CIQA

Programme Schedule

Date: 28-08-2026 (Friday)

Time: 11.00 am to 12.00 pm

Venue: Board Room, Main Building, VIT Vellore Campus

Time	Activity
11.00 – 11.03 am	Welcome address by Dr. Mohan , Deputy Director, VITOL
11.03 – 11.10 am	Introductory Remarks by Dr. V. S. Kanchana Bhaaskaran , Vice Chancellor, VIT and Chairperson, CIQA
11.10 – 11.15 am	Address by Dr. Partha Sharathi Mallick , Pro-Vice Chancellor, Vellore Campus
11.15 – 11.45 am	CIQA report presentation by Dr. Rhymend Uthariaraj Vaidyanathan , Director, VITOL • Confirmation of last Minutes of CIQA Meeting • Action Taken Report on last CIQA Recommendations Discussion upon the following points: Dr. Mohan, Deputy Director, VITOL • Programme-wise Result Analysis ((Winter 24-25, Fall 25-26) • Feedback Analysis • Examination Reform • About Elective Baskets (MBA/MCA) • Any other item with the permission of the Chair
11.45 - 12.00 pm	Recommendations for improvement
12.00 pm	Vote of thanks by Dr. Prasantha Kumar , Assistant Director, VITOL